



"Go beyond Korea, explore the world!"

# SKIS Letter

Singapore Korean International School

Finance : 230606-18 호

Object : Students

PIC : KONGDAYEONG

TEL : 6741-0778

## Notice of School Fee Payment For 2023-2nd Semester

**1. Object:** All SKIS students (Kindergarten, Elementary School, Middle & High School)

**2. Payment Period :** 12 June 2023 to **23 June 2023** (Please adhere to the payment period)

\* For **those who plan to deregister** for 2023-2<sup>nd</sup> semester, please **submit** a form of **Move-out Request** to your homeroom teacher by 23 June 2023. (School Website->Community->Formatting and notification->Move-out Confirmation and refund request)

**3. How to pay :** Choose one of the following ways (But, **cash payment is not allowed**)

| Method                 | Place                                                        | Details                                                                                                                                                                                                                                    |                                                   |             |          |
|------------------------|--------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|-------------|----------|
| ①<br>Cheque<br>Deposit | OCBC<br>Bank                                                 | Cheque(Front)                                                                                                                                                                                                                              | Pay to : SKIS LTD                                 |             |          |
|                        |                                                              | Cheque(Back)                                                                                                                                                                                                                               | Recipient's account No., Payer name & contact No. |             |          |
|                        |                                                              | ※ Please send a softcopy of the cheque (front & back) to <a href="mailto:account@skis.kr">account@skis.kr</a> after depositing the cheque.                                                                                                 |                                                   |             |          |
| ②<br>Bank<br>Transfer  | Internet<br>Banking<br>or<br>Mobile<br>Banking<br>or<br>Bank | Recipient                                                                                                                                                                                                                                  | SKIS LTD                                          | Bank        | OCBC     |
|                        |                                                              | Account No.                                                                                                                                                                                                                                | 591-060157-001                                    | Swift Code  | OCBCSGSG |
|                        |                                                              | Bank Code                                                                                                                                                                                                                                  | 7339                                              | Branch Code | 591      |
|                        |                                                              | ※ Please specify relevant student grade & name in the payment description and send the details (the fund transfer date, payer name, payment amount, relevant student grade & name) to <a href="mailto:account@skis.kr">account@skis.kr</a> |                                                   |             |          |
|                        |                                                              | ※ A receipt will be sent to you after your email & payment is confirmed.                                                                                                                                                                   |                                                   |             |          |

### 4. Tuition fees for 2023-2nd semester

| Class                     | Tuition fee | GST (8%) | Total Payable |
|---------------------------|-------------|----------|---------------|
| Kindergarten (N2, K1, K2) | 5,355.00    | 428.40   | 5,783.40      |
| Elementary School (G1~G6) | 5,618.00    | 449.44   | 6,067.44      |
| Middle School (G7~G9)     | 8,033.00    | 642.64   | 8,675.64      |
| High School (G10~G12)     | 9,975.00    | 798.00   | 10,773.00     |

(Currency : SGD)

### 5. Refund Policy (applied to tuition payment only)

| Timing (Admission Cancellation, Deregistration)                                                                           | Refund Range   |
|---------------------------------------------------------------------------------------------------------------------------|----------------|
| 1 day before 1 <sup>st</sup> official attendance date                                                                     | 100%           |
| 1 <sup>st</sup> semester: until 30 <sup>th</sup> April, 2 <sup>nd</sup> semester: until 31 <sup>st</sup> October          | 50%            |
| 1 <sup>st</sup> semester: from 1 <sup>st</sup> May onward, 2 <sup>nd</sup> semester: from 1 <sup>st</sup> November onward | 0% (No Refund) |

### 6. Other Information

For parents who need an invoice for a claim to your company, please make a request via email ([account@skis.kr](mailto:account@skis.kr))

2023. 6. 9.

Singapore Korean International School