



"GO BEYOND KOREA EXPLORE THE WORLD"

Saturday Korean Language School Notice

Singapore Korean International School

No: Admin
231108-41
Target : All
In Charge:
Youn Seon Hee
Contact: 6741-0778

<SKLS 2024 Semester 1 Intake for Enrolled Students>

Dear Parents,

We appreciate your interest and continuous support for Saturday Korean Language School. This is to notify our current students about the registration and payment period for the 1st semester of 2024. Please note that registration will be confirmed **only if the payment is received within the specified period.** Therefore please ensure to make the payment by the deadline to secure your child's place.

1. Targets : All currently enrolled students in 2023 Semester 2
2. Course Period : 2024 Semester 1 / March 9, 2024 ~ July 13, 2024(tentatively) - 16 classes
 ◆ According to CPE (The Committee for Private Education) regulations, the total class time must NOT exceed 16 weeks (50 hours).
 ◆ The detailed school calendar will be posted on the school web site at a later date.
3. Registration & Payment Period : November 14, 2023(Tuesday) ~ November 21, 2023(Tuesday)
4. Payment Methods : Please choose one of the two methods below.
 (※Cash Payment Not Available)

Method	Place	Note			
① Check	Admin	Check Front Side	PAY : SKIS LTD.		
		Check Back Side	Student Grade and English Name (Same words with student passport name)		
② Bank Transfer	Internet /Mobile /Bank	Recipient	SKIS LTD.	Bank	OCBC
		Account No	626-004204-001	Swift Code	OCBCSGSG
		Bank Code	7339	Branch Code	626

- ※ Please make payment by bank transfer or check only.
- ※ Put a note on your transfer or check: When making payment, please state the student's English name and grade. After making transfer, kindly send a screenshot with the student's name, grade, payment amount and payer to saturday@skis.kr.
- ※ Tax invoices will be sent via email upon request.

- ◆ If payment is not confirmed within the payment period (Nov 14 to Nov 21, 2023), it will be regarded as giving up of registration, which may result in releasing the place to a new student.
- ◆ Please notify us via email(saturday@skis.kr) if your contact number, address, or personal information is changed.

5. Details of the SKLS 2024 1st Semester School Fee

(※ The school fee remains the same as the 2023 Academic Year)

Fee	Kindergarten	Elementary	Middle
Tuition Fees	S\$ 1,200.00	S\$ 1,200.00	S\$ 1,200.00
Material Fees	S\$ 30.00	-	-
GST(8%)	S\$ 98.40	S\$ 96.00	S\$ 96.00
Total	S\$ 1,328.40	S\$ 1,296.00	S\$ 1,296.00

- ※ In the case of re-enrollment after withdrawal, the admission fee will be charged again.
- ※ Refund Policy: ① Before the semester starts: 100% ② Until the end of April (Semester 1) and the end of October (Semester 2): 50% refund ③ After the above specified dates: No Refund
- ※ Admission fees and Material fees are non-refundable regardless of the period.

6. Fee details and Required Documents for students promoted to G1 or G7 in 2024

Fee	Kindergarten(K2) -> Elementary(G1)	Elementary(G6) -> G7(Middle G1)
Tuition Fees	S\$ 1,200.00	S\$ 1,200.00
Admission Fees (50% waived)	S\$ 200.00	S\$ 225.00
GST(8%)	S\$ 112.00	S\$ 114.00
Total	S\$ 1,512.00	S\$ 1,539.00

◆ **50% of the admission fee is waived.**

◆ Required Documents:

1. Application Form
2. Copies of both the student's & the parent's/guardian's passport
3. Copies of the IC (visa) cards(front and back) for both students and parents/guardians
(If IC is not available for a student in the case of Citizen/PR, a birth certificate or Re-entry Permit should be submitted.)

10 November 2023

Principal, SKIS Saturday Korean Language School