

Announcement of the bidding Purchasing of musical instruments for the operation of Singapore Korean International School orchestra

1. Outline of Bidding

A. Bidding Name and Opening of Bidding

Subject	Purchasing of musical instruments for the operation of SKIS orchestra		
Item and quantity	26 types of musical instruments other than Alto Saxophone (Refer to the attached list)		
Basic price (Exclude GST)	S\$89,359		
Tender Method	Total tender and screening criteria of bidding contract		
Submission Period & Place of Price Bid	21 March 2018 10am to 26 March 2018 10am (SKIS Admin Office)		
Date & Time of the Opening of the Price Tender	26 March 2018 11am	Place	SKIS Admin Office
Delivery Period	Within 10 days of the contract date		
Place of Delivery	SKIS Admin Office		
Conditions of Delivery	Refer to special terms of conditions (attached)		

2. Bidding Method

- A. This bidding is for screening purposes. However, only a part of this bidding differs from the Korean regulations.
- B. This Bidding is a bidding system based in an area limited to Singapore.
- C. In this bidding system, there are multiple estimated prices.

3. Bidding Participation Qualifications

- A. Businesses that are registered with ACRA and their HQ must be in Singapore
 - ※ The registered date of the business must be earlier than this advertisement and must be valid until the date of the contract.

4. Explanation of Product

- A. There is no explanation. Therefore bidder have to check attached document(Specification). If bidders have question, please contact to Singapore Korean International School Admin Office Finance Team.
- B. If there is disagreement about the product during delivery specifications, Bidders must be followed in the opinion of SKIS.
 - ※ The responsibility of uncheck about product specifications depend on bidder.

5. Submission of Bidding Participation Paper

- A. Submit Paper : Bid Application Form, Memorandum of Bidding Deposit Payment, Bizfile
- B. Bidding submission period : 21 Mar 2018 10:00 ~ 26 Mar 2018 10:00
- C. Bidding submission Place : Singapore Korean International School Admin Office
 - ※ The submitted Bidding Paper cannot be modified or cancelled.
 - ※ Before submitting Bidding Participation Paper, the company has to visit school and check the statement of paper.

6. Invalidity of Bidding

- A. Bidding Paper submitted by businesses that do not fit the criteria will not be taken into account.

7. Opening of Bidding

- A. Date of Bidding Opening : 26 Mar 2018 11:00
- B. Place of Bidding Opening : Singapore Korean International School Admin Office

8. Determine of successful bidder

- A. Estimated price is determined by multiple estimated prices (Within basic sum $\pm 3\%$) that is made by the average of 4 out of 15 estimated prices.
- B. The bidder decides the lowest bidder among the bidders below the planned price.
- C. Companies with less than 80.495% of the winning bid (bid price / planned price) will be excluded without notice.(Applies only to this part of the qualification examination)
- D. When there are two submitters who have submitted the same price, the successful bidder is determined by 「Enforced ordinance of the law Article 47 that are made for contract when the Nation is associated with the contract」 as per Korea's law regulations.

9. Bid Deposit Payment

- A. Bid Deposit Payment replace Memorandum of Bidding Deposit Payment
- B. If successful bidder do not contract within 10 day from opening bidding day, The successful bidder have to pay bid deposit that is 5/100 of bid amount.

10. Permission of Bidding Documents

- A. The associator who is attending the bidding must refer to and read thoroughly the bidding resolution [laws associated with bidding (E.g. The law that are made for contract when the Nation is associated with the contract), this advertisement, special contract conditions etc]. The school shall not be held responsible should the bidder did not read or understand the bidding resolution carefully.

11. Others

- A. For further questions, please contact the Admin Office (+ 65-6741-0778).

2018. 3. 20.

Singapore Korean International School

Special Terms of Conditions for Purchasing Musical Instruments

1. This special terms of conditions will be applied to the purchasing of musical instruments by the Singapore Korean International School (hereafter referred to as 'SKIS' or 'the school'), and the contractual partner of this special terms of conditions shall resolve any matter not described here or anything unclear by written or oral inquiry beforehand. If there are no issues raised, the contractual partner will be regarded as having fully accepted the contents of the requirements of the person or body who places an order of the musical instruments.
2. With regards to the musical instruments provided by the contractual partner of this special terms of conditions, the partner should make sure that no third party will be able to make a justified claim against the trademark and patent rights of the musical instruments protected by law of the manufacturer's country, be it Republic of Korea or any other country. In the case whereby an the trademark and/or patent rights is found to be infringed, the school shall claim any compensation for damages required to the contractual partner.
3. The contractual partner shall provide sufficient packaging to protect all the items supplied under this special terms of conditions, and shall be liable for any damages incurred during transportation of the items, be it due to negligence of insufficient packaging.
4. Packaged products should be marked with the product specifications such as name, size and type so that they can be easily identified even from the outside. The markings of the product specifications should be so that it is not easily erased.
5. The contractual partner shall disassemble the packaging and set up and tune the musical instruments in a place specified by the school so that it is ready

for use. Also, the (unwanted) packaging (materials) should be handled by the contractual partner as well.

6. The contractual partner will have to compensate the school in full if there are any damages done to the musical instruments in the process of setting it up or tuning it due to careless incidents.

7. Special notes

A. Inspection of Goods

- 1) Upon delivery of goods, the person who ordered the goods (including teachers-in-charge) must be present to carry out the inspection and confirmation of said goods. After the inspection has been carried out and completed, an inspection document should be submitted to the Education Administration Office.
 - 2) Based on the inspection results, if necessary, the musical instruments should be tuned to the best operating condition possible, and training for the relevant person(s) should be carried out as well.
 - 3) As a principle, if damaged goods are found during inspection, said goods shall be replaced at any requested time.
 - 4) When purchasing musical instruments, please make sure that the accompanying accessories such as instrument case, repair tools, lubricants, fingering etc. are included as well.
 - 5) The billing shall be made after the delivery and inspection of all goods are completed.
 - 6) The delivery of goods will be deemed completed when all musical instruments have been inspected and there are no problems with the inspection.
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8. The musical instruments delivered should be new instruments that have been manufactured at least less than a year, and the warranty period of the musical instruments should be 1 years from the date of completion of the inspection of the inspection of the instruments. If there is a separate warranty that is valid for more than 1 years, this warranty shall be followed. In addition, training on how to tune, set up and use the musical instruments and mixers

should be carried out shall be included in the relevant cost of purchasing the instruments.

9. Post-delivery Management After Delivery

- A. If any differences or defects are found in the musical instruments after delivery, it should be exchanged immediately.
- B. Musical instruments should be repaired at no cost by the manufacturer (supplier) if there is a need during the warranty period, and after repair, any necessary accessories should be provided for and the relevant skills should be taught (at a cost or no cost).
- C. Even if the warranty period expires, if there are defects found in the musical instruments, the school shall be able to request for an exchange of the component or even exchange of the musical instrument as long as it is within the due date the school has set.
- D. If there is any musical instrument that needs repairing, the contractual partner shall visit the school within 3 days of the school's request to repair the relevant instrument(s) and the repair should not take more than 7 days from the date of repair.
- E. Other than goods that have been discontinued, the contractual partner should deliver only the goods that are on the purchase list statement of musical instruments. If an instrument is discontinued, the domestic importers or the manufacturer should issue a certificate of discontinuance to the relevant body who ordered said instrument. However, in the event that the supplier is unable or unwilling to supply an instrument, a substitute item of the same grade of the original instrument ordered (in terms of price and product specifications) can be delivered with the school's prior approval. (If violated, this clause can be a cause for termination of contract.)

10. As musical instruments must be genuine products supplied by the manufacturer and domestic importers, the following documents should be submitted at the conclusion of the contract for verification and safety purposes.

- A. A copy of the list of unit price and the total costing form.
- B. A copy of the Certificate of Business Registration

- C. A copy of the Product Delivery Statement.
 - D. A copy of the Supplier Certification and Product Certificate (Letter of Warranty) each that proves the musical instruments supplied by the manufacturer (supplier) as genuine products.
11. The delivery period shall be within 10 days from the contract date, and the place of delivery shall be designated by Singapore Korean International School.
12. Other matters not specified in this special terms of conditions shall conform to general practice.

20 March 2018

**Principal of the Singapore Korean
International School**

Item List

The number	Instrument	Standard	Quantity	Remarks
1	Alto Saxophone	Yamaha YAS-280	3	
2	Tenor Saxophone	Yamaha YTS-280	3	
3	French Horn	Yamaha YHR-567D	4	
4	Trumpet	Yamaha YTR-2330S	4	
5	Trombone	Yamaha YSL-356G	4	
6	Euphonium	Yamaha YEP-201S	3	
7	Tuba	Yamaha YBB-105S	3	
8	Bass Drum	Yamaha CB-7036	1	
9	Snare Drum	Yamaha CSM-1465	1	
10	Cymbals	Zildjian K1000	1	
11	Set Drum	Yamaha StagecustomSCB0F5	1	
12	Set Cymbals	ZildjianACustom 14"Hihat,16"Crash 18"Crash,Medium20"Ride	1	
13	Grand Piano	Yamaha GB1K	1	Including installation
14	Glockenspie	Yamaha YG-250D	1	
15	Timpani	Adams PRKH 26L	1	
16	Timpani	Adams PRKH 29L	1	
17	Drum practice pad	Gransen(set)	5	
18	Drum stick	VicFirth 5A	5	
19	Clarinet Lead	Vandoren CR1025	5	
20	Alto Sax Lead	Vandoren SR2125	5	
21	Tenor sax lead	Vandoren SR2225	5	
22	Command restoration	Aureum M1500	1	
23	Command chair	Aureum CDC300H	1	
24	baton	PickboyFT-250R1	3	
25	Musical instrument	Aureum M351	30	
26	Tuning	KORG AW-LT100M	20	
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Bid Application Form

Bid Details 입찰내용	Announcement No.	
	Bid Bate	
	Bid Name	
	Bid Amount	
	Completion(Delivery) Date	
Bid Person 입찰자	Company Name	
	Registration No.	
	Address	
	Tel.	
	Representative	

I submit this bid application form in accordance with the announcement. If this bid application form accepted by SKIS, I confirm that the construction, product will finish or deliver until contract period.

Attachment : Memorandum of Bidding Deposit Payment 1 Copy.

2018. 3. .

Company :
 Address :
 Tel :
 Representative :

(Sign)

(Stamp)

TO : SINGAPORE KOREAN INTERNATIONAL SCHOOL

Memorandum of Bidding Deposit Payment

Bidding Name	
Bidding Amount	S\$
Bidding Deposit	S\$ * More than 5/100 of bidding amount
Bidding Deposit Period	2018. 00. 00.() ~ 2018. 00. 00.() * Start Date : Prior to the bid submission deadline * Expire Date : After 30 days from the next day after bid deadline

I will be exempted from the bidding deposit pursuant to Article 37 (3) of the Enforcement Decree of the Act on Contracts with the State Parties in connection with the above bidding. In the event that you have a reason for belonging to your school in the future, I will commit to pay the amount of the above bidding deposit to your school without delay.

2018. 3. .

Company :
Address :
Tel :
Representative :

(Sign)

(Stamp)

TO : SINGAPORE KOREAN INTERNATIONAL SCHOOL